- 1. Log into your account.
- 2. Click on Contacts:



3. Click on the drop-down arrow to the right of your name:



4. Click on the pencil icon to the right of your address:



5. After changing the information, click on Save.

## ← Back to My Dashboard

- 6. Go back to your dashboard:
- 7. For family members, first click on View next to their name:



8. Follow steps 2-5 for each family member that requires an update.