



# NON-ATHLETE MEMBERSHIP SELF-RENEWAL GUIDE







## *This Guide Includes:*

- Non-Athletes Renewal Instructions - Page 3
- Questions? If you have question or need further assistance, please send an email to your [LSC Registration Chair](#).



# MEMBERSHIP RENEWAL GUIDE

You should use this guide to help navigate a step-by-step process to renew your USA Swimming membership. Please keep in mind:

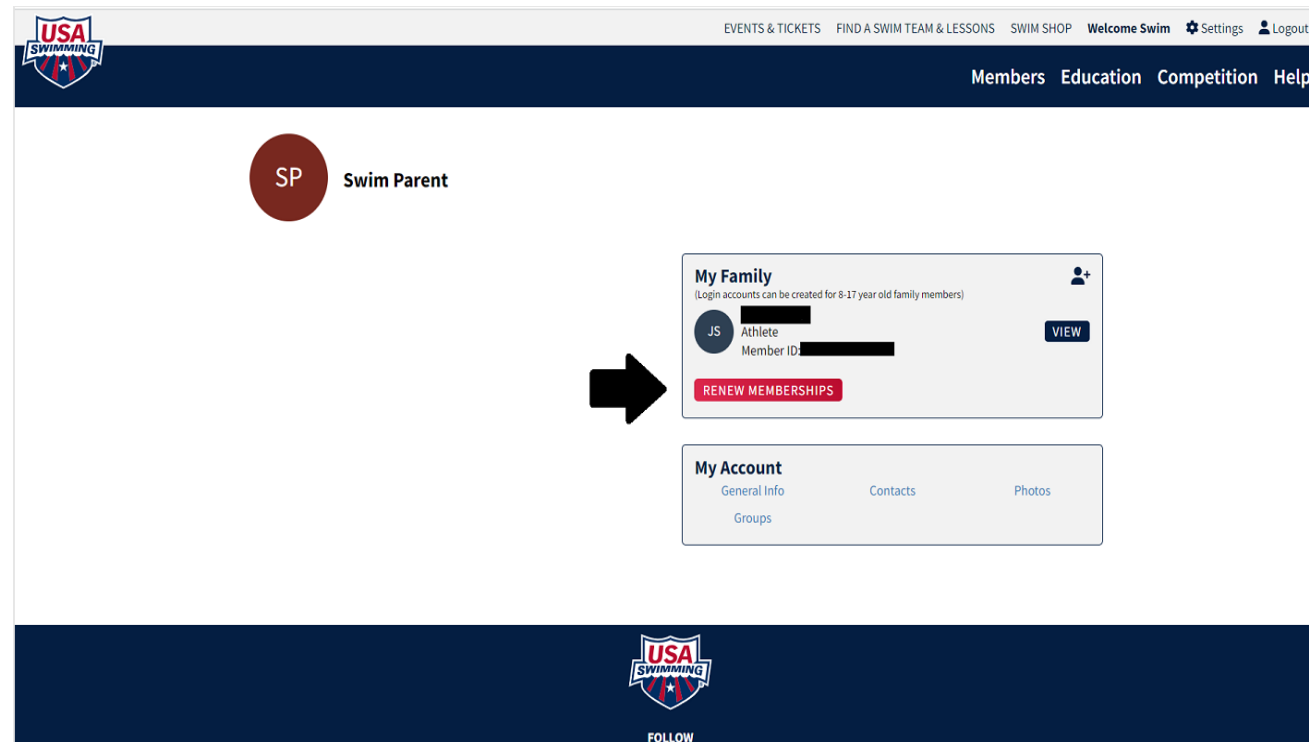
- You can renew your USA Swimming membership anytime from September 1, Current Year- August 31, Following Year
- **You can renew on mobile, but desktop is the recommended platform.** Once you have completed and paid for your membership, you will receive a confirmation email and can view an itemized receipt in your USA Swimming account.
- **This guide covers renewals only.** New members will register using their club's unique registration link and create a USA Swimming account through the Online Member Registration (OMR) process Contact your Club.
- Questions? If you have question or need further assistance, please send an email to your [LSC Registration Chair](#).



# RENEWAL GUIDE

**STEP 1:** Log into your account at [hub.usaswimming.org](https://hub.usaswimming.org)

**STEP 2:** If you or any members connected to your account are eligible for one-button renewals, you will see a red "Renew Memberships" button at the bottom of the "My Family" section of your Member Dashboard.



**STEP 3:** Click the "Renew Memberships" button. A pop-up window will display the member eligible for renewal. If a member is eligible for multiple renewals (e.g., Athlete, Official, Coach, etc.), each renewal option will have it own line. You may choose to renew more than one membership per member, if applicable.

Select Memberships to Renew

CONFUSED? CLICK HERE

SELECT	NAME	COMP. CATEGORY	BIRTH DATE	CLUB NAME	PRIOR MEMBERSHIP (EXPIRES)	RENEWAL MEMBERSHIP (EXPIRES)
<input type="checkbox"/>		Female		(NE)	Coach (12/31/2024)	Coach (12/31/2025)
<input type="checkbox"/>		Female		(NE)	Official (12/31/2024)	Official (12/31/2025)

CHANGE MEMBER TYPE



**STEP 4:** Click the checkbox in the "Select" column for each of the memberships you want to renew. Once you've made your selections, click the red "Renew" button. The renewal(s) you've selected will be added to your cart, and the membership information for each renewing member will be displayed

Renewal Memberships Added to Shopping Cart

The following renewal memberships have been added to the shopping cart. Please click 'Continue' to check out and complete the renewal process.

NAME	COMP. CATEGORY	BIRTH DATE	CLUB NAME	RENEWED MEMBERSHIP	EXPIRES
	Female		(NE)	Coach	12/31/2025
	Female		(NE)	Official	12/31/2025

CONTINUE

STEP 6: Click "Continue" to proceed to the checkout and pay for your renewal(s).

Shopping Cart

ITEM				AMOUNT
<div></div> Coach	Pay for this later	▼	🗑	\$0.00
<div></div> Official		▼	🗑	\$98.00
Subtotal:				\$98.00

Optional

Donate to the USA Swimming Foundation ⓘ

\$0.00 ▼

Established in 2004, the USA Swimming Foundation works to strengthen our sport by Saving Lives, Building Champions, and Impacting Communities. Whether providing grant funding to members of our lesson provider network, supporting the dreams of National Team members, or growing the sport in traditionally underserved populations, the Foundation is proud to serve as the philanthropic arm of both USA Swimming and U.S. Masters Swimming. Swimming is the only sport that can save a life, and our work is critical towards making the sport an equitable space.

Cover the \$3.24 Credit Card Transaction Fee?

You have the option to help USA Swimming cover the cost of your credit card transaction fee. Note: USA Swimming cannot accept transaction fee contributions if you are paying by e-check or debit card; only opt to cover the transaction fee if you are paying by credit card. If you also elected to donate to the USA Swimming Foundation, that transaction fee is included below.

No ✕

\$0.00

Unlock an exclusive 30% discount on Swimming World with your membership!

Includes USA Swimming's SPLASH Magazine content with news, meet coverage, TEAM USA profiles, and expert training tips. Get full access to premium bi-monthly Digital Issues, Collector's Print Editions, and FREE downloads from the #1 app for swimmers! This offer is only available to USA Swimming members for a limited time. Select "yes" to subscribe and you'll be redirected to complete your Swimming World subscription after finishing your USA Swimming registration.

No ✕

Total:\$98.00

CHECK OUT



**STEP 7:** Review the items in your shopping cart and click "Check Out."


**Shopping Cart**

[Return to List of Items](#)

Your purchase may take up to two minutes to complete. Please do not reload the page or navigate to another window while your purchase is being processed. If you have begun a payment process by clicking "Process Payment" and you lose connection or are unsure if the payment was successful for any reason, please reach out to [support@usaswimming.org](mailto:support@usaswimming.org) to check if your payment has gone through before making any new payment attempts.

Card number

1234 1234 1234 1234




Expiration date

MM / YY

Security code

CVC



Country

United States

▼

ZIP code

12345

CANCEL

PAY \$98.00



**STEP 8:** To complete the payment process, enter the payment information and click "Pay."



# QUESTIONS?

If you have question or need further assistance, please send an email to your [LSC Registration Chair](#) or submit a help ticket <https://swimssupport.usaswimming.org/>

