



Membership / Registration Committee Meeting Notes
June 17, 2025
1:00 p.m. (MT)

In attendance: Angela Monty, Loren Fischbach, Laurie Benton, Vanessa Brewer, Tracy Meece, Susan McDonald, Moriah Tyrrell, Kiran Jayasinghe, Eric Stimson, Megan Vallance and Denise Thomas

1. Call to order – 1:04 p.m.
2. Approved Agenda
3. Approved Meeting Notes – May 14, 2025
4. SWIMS 3.0 Updates/Releases – Eric

Reporting release – includes expanding reporting functionality. Updates made to the following reports:

- OME Team Contact Report
- LSC Records Report
- LSC Years of Service Report
- Meet Times Uploaded Report
- Club Records Report
- LSC VCC Details Report

Records release – a few things were updated, breaking some things, but all good now.

5. OMR Links – Eric

No changes to future member registration for this year

- 2019 – created the Member Data Validation System
- 2023 – Online Membership Registration
- 2024 – Bulk Renewal
- 2025 – Third Party Vendor

Need to discuss when to turn off offerings for 2024-25; do you want HQ to do it, or leave it up to the LSCs? We do not want to get in the same position we did last year and have over 1,000 refunds.

- When do we turn them off? August 1? Some clubs have already turned off their offerings.
- Need a communication to all LSCs that HQ will turn off all offerings on August 1. LSCs email their clubs to let them know. The LSC can turn on offerings as needed.

- Include bulk renewal notice to clubs, which has been turned on. It is on the Dashboard notifications.
- Moriah and Susan will put together the bulk renewal notice, and the offerings notice, and we will send it out.
- The email will include a request to see what the LSCs would like to be presented. Susan will draft a Google form to be included in the email.

6. USA Swimming Annual Summit – Angela/Eric/Denise

A working document has been shared with the committee, and it has been updated. The following was discussed to be presented:

- Prioritize times validation.
- Reporting – Eric will present with Ty (Ty may be out of town). Eric will create a one pager with QR codes to explain everything.
- LSC Fees: Present information and have a breakout group.
- Coach Certifications – Marco will present with updated information. It is becoming difficult to find classes, what are some ideas? What needs to be sent directly to LSCs?
- Foreign Forms – discuss in detail when/what form is required and the timeline.
- Foreign Times – provide details on the process.
- Breakout Groups
 - Registration
 - Mock club registration

Problem – we are going to run out time. We need to prioritize topics that need to be done in person, and those that can be done written/digital.

The committee can collaborate with a couple of committees at the Summit. Potentially connecting with LSC Development and doing a presentation together where there is a crossover on what each committee does.

7. Registration / Membership Guide Update – Working group – still making progress with the goal of having it mostly completed by September 1
8. Upcoming Meeting Dates – July 15 at 1:00 pm (MT)
9. Announcements
 - a. Membership/Times processes – are there opportunities to attend some open webinars.
 - b. Bulk renewal: if they are not showing on the roster to renew, what do they do when it tells them the club is renewing their memberships.



10. Adjournment – 1:57 pm