



Membership / Registration Committee Meeting Notes
November 12, 2025
1:00 p.m. (MT)

In attendance: Angela Monty, Susan McDonald, Laurie Benton, Tracy Meece, Loren Fishbach, Eric Stimson, Denise Thomas

1. Call to order – 1:02 p.m.
2. Approved Agenda
3. Approved Meeting Notes – (October 14, 2025)
4. SWIMS 3.0 Updates – Eric
 - a. Not much in updates
 - b. We added the 50s for the National, Motivational Times and NAG Records. These were updated.
 - c. Touchpoints, that is all LSC side stuff, customer service satisfaction. That is more FreshDesk for the people who are not aware that we are sending out the CSATs to everybody.
 - d. There was one fix in the LSC offerings. Some of you may have seen this one early on in:
 - i. If you created an offering that had two offerings, so, like, individual season, and you had two windows, you wound up with duplicate offerings, so we fixed that, although we caught that one early on. We cleaned it up manually. We made the fix, so it will not happen again.
 - e. Competition Category
 - i. Had some very specific mandated changes that we had to implement, so you will see Women's and men's. And then behind the scenes, we have developed, kind of, some methods slash mechanisms to hide times for athletes who change categories and do not wish to have prior time shown, or vice versa.
 - ii. This is driven mostly by the data privacy side of things and less about rule changes
 - iii. Spent time cleaning some of this stuff up
 - iv. What we still cannot control, in case it ever comes up, is, you know, hey, my kids' times are in SwimCloud, or Symmetry, or Fast Times, or whatever
 - v. We have no control over this, so just remind people to reach out directly to the vendor
 - f. OMR Link
 - i. Corrected the spelling of acknowledgements (it has been misspelled for years)
 - g. LMS

- i. Fixed the parent course re-enrollment for the Parent's Guide to Misconduct
 - ii. The course is needed for credit for SSRP
- h. Miscellaneous Updates/Fixes
 - i. NCAA updates
 - ii. OME was released
 - iii. Few minor bugs were fixed (cleanup items)

5. Upcoming Items

- a. New Mobile App
- b. Modernize the data warehouse (Snowflake)
- c. Update reporting
- d. Robust third-party access project
 - i. Vendors have access to SWIMS via different mechanisms, so cleaning up the security model, the pipelines, the procedure and legal agreements
 - ii. Some of this may have impact down the road, so different security implementation to control what can be accessed
 - 1. Registration
 - 2. Times
 - 3. Everything
- e. Release Notes
 - i. Located on the stakeholder engagement page on our website
- f. Coaches Advantage Tutorial issues
 - i. If email address in SWIMS does not match the email in Canvas, this causes issues and they must be fixed
 - ii. Member is not getting through the course – not clicking every single Next button, preventing the result, and not updating in SWIMS
 - iii. Education team manages these
- g. Ticket System
 - i. Everything must go through the ticket system for full visibility
 - ii. Other USA Swimming staff help with tickets
 - iii. It helps for us to reassign tickets

6. Registration / Membership Committee – Denise

- a. There are four open positions
 - i. Angela has been reappointed
 - ii. Fill Moriah Tyrrell's term
 - iii. Two other opening positions
- b. New/Returning members confirmed on January 1
- c. Athlete representatives are selected by the AAC, and will have these on January 1



7. Safety Training for Swim Coaches In-water Online Form Review – Denise
 - a. Drafted the online version with the capability of uploading CPR/AED and STSC Online
 - b. Question – who should be completing this? The coach, the Lifeguard Instructor?
 - c. It will require some training on our part, with communication to the LSCs and Coaches
 - d. Give more thought to how this will work logistically and create a best practice document
 - e. The goal is to streamline this process and make it easier for everyone
 - f. CPR/AED (if available) and STSC Online (required)
 - g. Edit capabilities if everything cannot be completed at one time
8. Follow-up On New Projects for the Committee
 - a. Mentoring Plan – Susan (Eastern Zone) volunteered to take the lead in reaching out to the members in their zones to start making the contact points with LSC registrars
 - i. Southern Zone – Vanessa
 - ii. Western Zone – Laurie
 - iii. Central Zone – Tracy
 - iv. Create a centralized document with some talking points – Angela will start it
 - b. Working with DICE on Outreach Project
 - i. Angela has been in contact with members on this committee
 - ii. They have started to look at the next steps in Outreach
 - iii. Great ideas on how to promote Outreach
 - iv. Change some of the parameters regarding eligibility for Outreach
 - v. The committee is in transition, so will focus on this starting the first of year
 - vi. More information to come
 - c. Topic Selections for Lunch n’ Learn Sessions
 - i. Topics will be determined based on the feedback when connecting with LSC registrars
 - ii. What do you need help with is a great question to ask to create the topic selections
 - iii. Once some topics have been selected, decide a schedule of when to host these
 - iv. Get these on the calendar
9. National Meet Recons:
 - a. Toyota U.S. Open – December 3-6 (Austin, TX) - Susan
 - b. Speedo Winter Jr. Championships – December 10-13 (Indianapolis, IN / Austin, TX) – Tracy and Vanessa

c. Add Pro Swims

10. Upcoming Meeting Dates – December 3 at 1:00 p.m.

11. Announcements

12. Adjournment – 1:35 p.m.